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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference	2026/049	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name	Carlton Lounge	
* Family name	(UK) Ltd	
* E-mail	applications@completelicensing.uk	
Main telephone number	020 8081 9583	Include country code.
Other telephone number		

☐ Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number	08996766	
Business name	Carlton Lounge (UK) Ltd	If the applicant's business is registered, use its registered name.
VAT number	-	Put "none" if the applicant is not registered for VAT.
Legal status	Private Limited Company	

Continued from previous page...

Applicant's position in the business

Licence Holder

Home country

United Kingdom

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

56

Street

Wolsey Road

District

City or town

Moor Park

County or administrative area

London

Postcode

HA6 2EH

Country

United Kingdom

Agent Details

* First name

James

* Family name

Hoffelner

* E-mail

applications@completelicensing.uk

Main telephone number

020 8081 9583

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

- ☒ An agent that is a business or organisation, including a sole trader
- ☐ A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House?

☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

12611128

Business name

Complete Licensing Ltd

If your business is registered, use its registered name.

VAT number

GB

Put "none" if you are not registered for VAT.

Legal status

Private Limited Company

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

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NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Private Limited Company

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /

* Nationality

[Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Restaurant and Late Night Venue. The premises will be closed for some time prior to opening. Should the premises licence be granted an application to specify the DPS prior to opening will be submitted.

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If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

☐ Yes ☒ No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

☐ Yes ☒ No

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

☐ Yes ☒ No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

☐ Yes ☒ No

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start	00:00	End	03:00
Start	11:00	End	00:00

THURSDAY

Start	00:00	End	03:00
Start	11:00	End	00:00

FRIDAY

Start	00:00	End	04:30
Start	11:00	End	00:00

SATURDAY

Start	00:00	End	04:30
Start	11:00	End	00:00

SUNDAY

Start	00:00	End	04:30
Start	11:00	End	00:00

Will the performance of live music take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Live Music consistent with a Restaurant and Late Night Venue

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

The authorised hours are extended by 2 hours on all the following days:
Good Friday, Easter Monday, May Day Bank Holiday, Spring Bank Holiday, Summer Bank Holiday, Eid, Diwali and New Years Eve. On Ramadan - extension to all Licensable Activities except alcohol.

Continued from previous page...

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not
exclusively) whether or not music will be amplified or unamplified.

Recorded Music consistent with a restaurant and late night venue.

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

The authorised hours are extended by 2 hours on all the following days:

Good Friday, Easter Monday, May Day Bank Holiday, Spring Bank Holiday, Summer Bank Holiday, Eid, Diwali and New Years Eve. On Ramadan - extension to all Licensable Activities except alcohol.

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PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the performance of dance take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Performance of Dance consistent with a restaurant and late night venue

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

The authorised hours are extended by 2 hours on all the following days:

Good Friday, Easter Monday, May Day Bank Holiday, Spring Bank Holiday, Summer Bank Holiday, Eid, Diwali and New Years Eve. On Ramadan - extension to all Licensable Activities except alcohol.

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start End

Start End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start End

Start End

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Give a description of the type of entertainment that will be provided

Anything of a similar description consistent with a restaurant and late night venue

Will this entertainment take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

The authorised hours are extended by 2 hours on all the following days:

Good Friday, Easter Monday, May Day Bank Holiday, Spring Bank Holiday, Summer Bank Holiday, Eid, Diwali and New Years Eve. On Ramadan - extension to all Licensable Activities except alcohol.

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Continued from previous page...

Will the provision of late night refreshment take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Late Night Refreshment consistent with a restaurant and late night venue

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

The authorised hours are extended by 2 hours on all the following days:

Good Friday, Easter Monday, May Day Bank Holiday, Spring Bank Holiday, Summer Bank Holiday, Eid, Diwali and New Years Eve. On Ramadan - extension to all Licensable Activities except alcohol.

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start	00:00	End	03:00
Start	11:00	End	00:00

THURSDAY

Start	00:00	End	03:00
Start	11:00	End	00:00

FRIDAY

Start	00:00	End	04:30
Start	11:00	End	00:00

SATURDAY

Start	00:00	End	04:30
Start	11:00	End	00:00

SUNDAY

Start	00:00	End	04:30
Start	11:00	End	00:00

Will the sale of alcohol be for consumption:

☐ On the premises ☐ Off the premises ☒ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

The authorised hours are extended by 2 hours on all the following days:
Good Friday, Easter Monday, May Day Bank Holiday, Spring Bank Holiday, Summer Bank Holiday, Eid, Diwali and New Years Eve. On Ramadan - extension to all Licensable Actives except alcohol.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Continued from previous page...

Name

First name

Family name

Date of birth

	/		/	
dd		mm		yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number
(if known)

Issuing licensing authority
(if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

none

Continued from previous page...

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start 00:00

End 04:00

Start 11:00

End 00:00

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start 00:00

End 04:00

Start 11:00

End 00:00

WEDNESDAY

Start 00:00

End 04:00

Start 11:00

End 00:00

THURSDAY

Start 00:00

End 04:00

Start 11:00

End 00:00

FRIDAY

Start 00:00

End 05:30

Start 11:00

End 00:00

SATURDAY

Start 00:00

End 05:30

Start 11:00

End 00:00

SUNDAY

Start 00:00

End 05:30

Start 11:00

End 00:00

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

The authorised hours are extended by 2 hours on all the following days:

Continued from previous page...

Good Friday, Easter Monday, May Day Bank Holiday, Spring Bank Holiday. Summer Bank Holiday, Eid, Diwali and New Years Eve. On Ramadan - extention to all Licensable Actives except alcohol.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

See attached documents V1 proposed conditions

b) The prevention of crime and disorder

See attached documents V1 proposed conditions

c) Public safety

See attached documents V1 proposed conditions

d) The prevention of public nuisance

See attached documents V1 proposed conditions

e) The protection of children from harm

See attached documents V1 proposed conditions

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

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In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. Premises' licence fees are determined by the non-domestic rateable value of the premises. To find out a premises' non-domestic rateable value, go to the Valuation Office Agency website at http://www.voa.gov.uk/business_rates/index.htm. For full details, refer to the 'Fees for Applications' webpage: <http://www.hillingdon.gov.uk/media.jsp?mediaid=22879&filetype=pdf>

* Fee amount (£)

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/hillingdon/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

Continued from previous page...

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	2026/049
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	☐

Tiger Bay (formally The Carpenters Arms) V1 Proposed conditions for discussion.

Live Music, Recorded Music, Performance of Dance, Anything Similar, And Sale of Alcohol (on and off).	Sunday to Wednesday 11:00 to 03:00 (the Following day) Thursday to Saturday 11:00 to 04:30 (the Following day)
Late Night Refreshments	Sunday to Wednesday 23:00 to 03:30 (the Following day) Thursday to Saturday 23:00 to 04:30 (the Following day)

Opening 11:00 to + 30 Mins after the terminal hour.

Non-standard Time:

The authorised hours are extended by 2 hours on all the following days:

- Good Friday
- Easter Sunday
- May Day Bank Holiday
- Spring Bank Holiday
- Summer Bank Holiday
- Ramadan – Extension to all Licensable Activities except alcohol
- Eid
- Diwali
- New Year's Eve

Conditions:

1. The premises will install and maintain a comprehensive CCTV system covering all parts of the premises as per the minimum requirements of the Metropolitan Police. Further:
 - a. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition.

- b. The CCTV system will continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises.
- c. All recordings will be stored for a minimum period of 31 days with date and time stamping.
- d. Viewing of recordings will be made available immediately upon request of the Metropolitan Police or an authorised officer of The London Borough of Hillingdon throughout the preceding 31 day period, providing the request complies with the Data Protection Act 2018 or any other Primary Legislation
- e. All searches will be recorded on the CCTV system
- f. There will be external CCTV (installed and operated) which monitors the queue, smoking area and entrance and exit.
- g. A staff member from the premises who is conversant with the operation of the CCTV system will be always on the premises when the premises are open. This staff member will be able to provide Metropolitan Police or an authorised officer of The London Borough of Hillingdon copies of recent CCTV images or data with the absolute minimum of delay when requested, providing the request complies with the Data Protection Act 2018 or any other Primary Legislation.
- h. The CCTV system will be checked each day the premises is open to confirm that it is working.
- i. The recording equipment and data storage devices will be kept in a secure environment and fitted with security functions (such as passwords) to prevent recordings being tampered with.

2. Notices shall be prominently displayed:

- a. at all exits requesting patrons to respect the needs of local residents and leave the area quietly.
- b. advising customers that CCTV is operating at the premises.
- c. at the entrance and exits stating that the premises has a zero tolerance towards drugs and weapons, and if anyone is found in possession of either the police will be called.
- d. within the premises warning of potential criminal activity such as theft that may target customers shall be displayed.

- e. advising customers that the premises operates a Challenge 25 proof of age scheme.
 - f. at the entrance informing customers that their ID will need to be shown as proof of age and may be scanned upon entry, and refusal will result in no admission.
 - g. for “ask for angela”
 - h. at the entrance, informing customers about the search policy.
- 3. At all times, the venue will conduct a risk assessment to determine the number of SIA Door Supervisors required. The risk assessment be retained on site for 12 months and made available to an authorised officer of the London Brough of Hillingdon (as defined by Section 13 of the Licensing Act 2003) or an officer of the Metropolitan Police Service on request.
- 4. When engaged, all SIA licensed door supervisors will:
 - a. wear their SIA badges;
 - b. be equipped with closed circuit radios;
 - c. when stationed outside the premises, wear high visibility jackets, armbands or vests.
 - d. ask customers not to stand around talking in the street outside the premises and ask customers to leave quickly and quietly.
 - e. refuse entry to anyone else appears to be intoxicated.
 - f. ask anyone who appears to be drunk to leave the premises
 - g. will remain on site until 30 mins after the last person has left the area.
 - h. refuse entry to anyone who declines to be searched.
 - i. To eject and/or refuse entry to anyone who is found in possession weapon.
- 5. Food and alcohol-free drinks shall be always available for patrons whilst the premises are selling alcohol.
- 6. Ingress and egress notwithstanding, all doors and windows shall remain closed during any regulated entertainment and/or after 22:00 in all circumstances. Staff shall undertake regular checks to ensure that all doors and windows are closed.

7. A telephone number shall be made available to be used by residents in relation to any complaint of noise resulting from the premises. The premises licence holder shall ensure that all complaints made by residents, and any action taken, are recorded within the incident log.
8. Noise monitoring shall be undertaken at least once every two hours when regulated entertainment is provided from 23.00 until the closure of the premises
9. No rubbish or empty bottles shall be placed in the outside bins after 23:00.
10. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport, or proof of age card with the PASS Hologram.
11. A log shall be kept at the premises, and made available on request to an authorised officer of The London Borough of Hillingdon or the Metropolitan Police, which will record the following:
 - a. all crimes reported to the venue
 - b. all ejections of patrons
 - c. any complaints received concerning crime and disorder
 - d. any faults in the CCTV system or searching equipment
 - e. any refusal of the sale of alcohol
 - f. any visit by a relevant authority, Metropolitan Police, London Ambulance Service or The London Fire Brigade.
 - g. any CCTV images seized by Metropolitan Police or other relevant authority or supplied by license holder on request, including name of person requesting and name of person supplying
 - h. any refusal of admission
 - i. any refusal to sell alcohol
 - j. any acts of violence or criminal damage
 - k. any theft or attempted theft of alcoholic drinks
12. No children shall be admitted unless accompanied by a responsible adult
13. There shall be no admittance or re-admittance to the premises less than 1 hour before the end of licensable activities.

14. The premises licence holder will devise and maintain the following policies:

- Dispersal

This policy will include but not limited to:

- i. How patrons leaving the premises will be directed away from the premises;
- ii. How patrons will be informed of the services of taxi and private hire operators;
- iii. What staff will be responsible for supervising those leaving the premises and how they will supervise such persons;
 - iii. Any 'wind' down periods;
 - iv. Methods to prevent re-entry to the premises;
 - v. How bottles and glasses will be prevented from being removed from the premises at closing time.

- Security

This policy will include but not limited to:

- i. Clear expectations of staff roles (including the DPS, managers/supervisors and door supervisors);
- ii. Staff training regarding identification of suspicious activity and what action to take;
- iii. Searching as a preventative measure to prevent patrons from bringing in any illicit drugs, weapons, or any other unlawful items onto the premises. Such measures shall include the use of a detection wand.

- Drugs, this will be a zero-tolerance policy with regard to the use/possession of controlled drugs and psychoactive substances

Including but not limited to:

- i. Dealing with patrons suspected of using drugs on the premises;
- ii. Scrutiny of spaces including toilets or outside areas;
- iii. The handling of items suspected to be illegal drugs or psychoactive substances.
- v. Steps taken to discourage and disrupt drug use on the premises

- vi. Steps to be taken to inform patrons of the premises drug policy/practice.
- vii. How the venue will legal dispose of or surrender to the Metropolitan Police any sized items.

- Weapons this will be a zero-tolerance policy with regard to the use/possession of weapons

The policy will Including but not limited to:

- i. Dealing with patrons suspected of having possession of weapons;
- ii. Scrutiny of spaces including toilets or outside areas;
- iii. The handling of items suspected to be weapons;
- iv. Steps to be taken to inform patrons of the premises weapons policy/practice

- Entry:

Including but not limited to

Searching practices upon entry;

Copies of each of these policies will be kept at the premises and made available to Authorised Officer of The London Brough of Hillingdon on request. A copy of each of these policies will be lodged with the Licensing Authority. In the event that changes are made to any of the policies a further copy will be lodged with the Licensing Authority within 7 days of the changes taking effect.

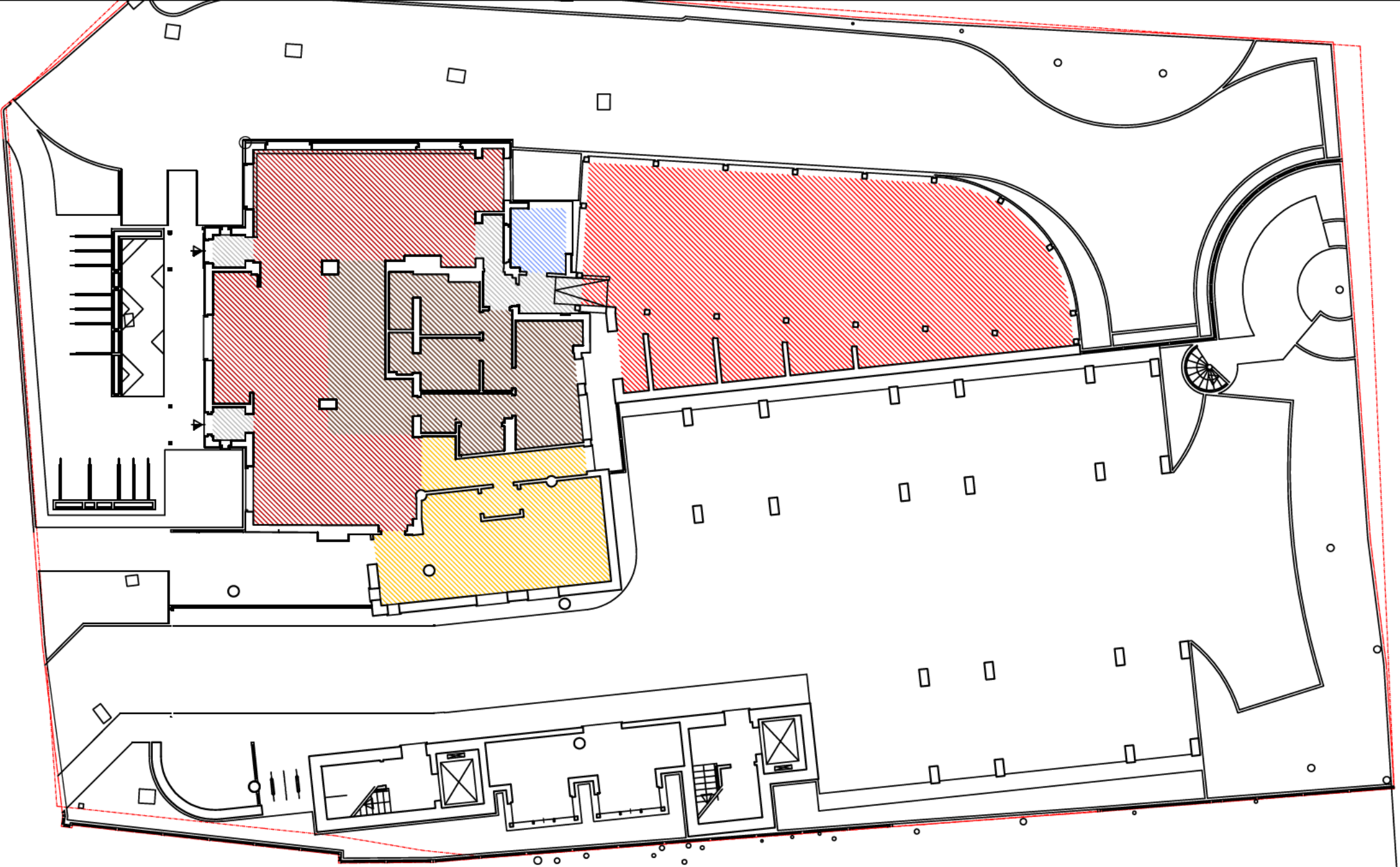
15. When SIA are employed at the premises the licence holder will:

- a. Record the Name,
- b. Date of Birth,
- c. Contact telephone number,
- d. Start time of duties, end time of duties and the name of the agency they are employed by.

16. The premises licence holder will ensure that all staff are trained commensurate with their roles at the premises including:

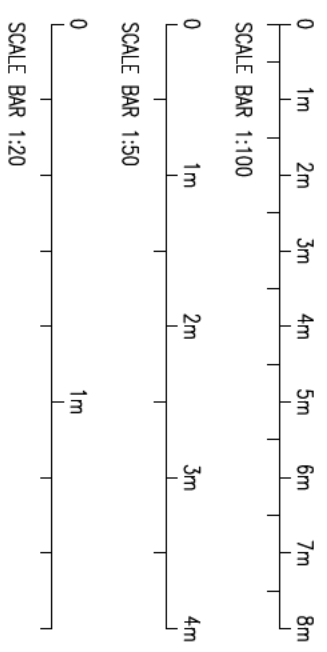
- a. The Licensing Act 2003, responsibilities in supporting the four key objectives.

- b. Crime Scene Preservation
 - c. Welfare and Vulnerability Engagement (WAVE) training
 - d. Counter terrorism training
17. The Premise Licence holder shall not hand control of the venue over to an external promoter (or promotions company), and shall, for all events, maintain direct control over the venue.
18. The licence holder shall maintain and regularly review a written risk assessment, specific to the premises and its style of operation, to determine whether ID Scanning is required in whole or in part of the premises. The risk assessment shall consider incident data, the nature of events, customer profile, and any relevant police or licensing authority advice. Where the risk assessment identifies that ID Scanning is appropriate to promote the licensing objectives, it shall be used accordingly. The risk assessment shall be reviewed at least every six months, or sooner following any incident involving age or lack of identification, and shall be made available to an Officer of the Metropolitan Police Service or an Authorised Officer of the London Borough of Hillingdon (as defined by Section 13 of the Licensing Act 2003) upon request.
19. The Premises Licence Holder shall install, operate and maintain a noise-limiting device for all regulated entertainment played inside the Shish Lounge and any regulated entertainment played in an outside area at the premises, in accordance with the following requirements:
- a. The noise limiting device shall be installed and calibrated by a qualified Acoustic Consultant who is a member of the Institute of Acoustics to ensure that amplified sound, music or speech from the premises does not cause a public nuisance to nearby residents or other sensitive receptors.
 - b. The operational panel and control settings of the limiter shall be secured by key and/or password protection, accessible only to persons authorised in writing by the Premises Licence Holder.
 - c. If, in the opinion of an Environmental Health Officer of the London Borough of Hillingdon (authorised under s.80 Environmental Protection Act 1990), the limiter settings are inadequate to prevent a public nuisance, the device shall be recalibrated to a level agreed in consultation with that officer within fourteen (14) days of written notification.
 - d. A copy of the latest calibration certificate and limiter settings shall be retained on site and made available to an authorised officer of the London Borough of Hillingdon (as defined by Section 13 of the Licensing Act 2003) on request.



- New Lounge Li04 (ShiSha Lounge) 148.37Sqm.
- Old Lounges Li01, Li02, Li03 104.03Sqm.
- servicing/staff areas 60.16Sqm.
- Shisha Preparation 5.96Sqm.
- Toilets 47.53Sqm.
- corridors 12.70Sqm.

Information



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Email: team@saloria.co.uk website: www.saloria.co.uk

PROJECT
1370 UXBRIDGE ROAD, CARPENTERS ARMS,
HAYES, UB4 8JJ

DRAWING TITLE
PROPOSED GROUND FLOOR PLAN (PUB)

DATE 24-06-26	DRAWN BY AD
SCALE 1:200@A3	CHECKED BY LV

DRAWING NO.
241002-05-Sk1