



Role Profile - Summer Reading Challenge volunteer

We are looking for enthusiastic individuals to help our staff promote and deliver events and activities to children participating in the Summer Reading Challenge within our libraries. Every year Hillingdon Libraries deliver the Summer Reading Challenge throughout July-September, which encourages children aged 4-11 to enjoy the benefits of reading for pleasure over the summer holidays. Participating in the challenge itself can prevent the summer reading 'dip' and inspires children to keep reading to build their skills and confidence.

Responsibilities:

- Helping with the setting up and the running of Summer Reading events/activities including setting out chairs and equipment, handing out materials and clearing the space after the event is finished.
- Communicate with those attending, promoting the library service and passing user comments and feedback to library staff.
- Making suggestions for future activities based on feedback from attendees and resources available.
 - Encouraging children to participate in the challenge and promoting the stock within Libraries.
 - Talking to parents/carers about the Summer Reading challenge and the benefits of participating and encouraging the children to want to participate.
 - Help to promote the event by word of mouth.
 - There's also an opportunity to be part of our family days out at Botwell Green Library in July and the Great Barn in Ruislip in August.

Direct report:

- The Library Manager/Assistant Library Manager(s) would oversee your work generally but on any particular day you would report to the person in charge or a member of Library staff.

Skills required:

- You are able to relate well to members of the public of all ages and backgrounds.
- You have good communication, organisational skills and are creative.
- You are responsible, confident, dependable and enthusiastic.
- You are happy to lend a hand to most things.

Availability will be agreed in advance with each individual. Events/activities are generally held on a specific date and time but general promotion within a library setting will be agreed in advance depending on availability.



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