



Hire Rates for SOCIAL / PRIVATE / COMMERCIAL use, 2026-27

These rates apply to those using: **Compass Theatre** in Ickenham, **Winston Churchill Theatre** in Ruislip, **Open-Air Theatre** at Barra Hall Park in Hayes, under the following criteria:

- > SOCIAL functions
- > PRIVATE performances
- > PUBLIC performances produced by commercial organisations

Valid until 31/03/2027. Charges include VAT, where applicable, unless otherwise stated. Spaces marked** are not accessible by wheelchair or those with limited mobility. Hillingdon Resident rates apply only where hirer's contact and invoicing address is within the London Borough of Hillingdon. Prices listed are PER HOUR unless otherwise indicated.

DEPOSIT				All hirers	
Confirms the hire but NOT included in hire cost. Returned 6-weeks after event or retained if event is cancelled or results in damage. Full Terms and Conditions apply.					
Compass Theatre, Winston Churchill Theatre				£500.00	
Rooms in Ickenham Hall, Compass Studio, Barra Hall Park Open-Air Theatre, Winston Lounge				£100.00	
MAIN VENUE: Min. hire 4 hours. Basic hourly rates + other applicable charges as listed. ***Includes one supervising Duty Officer and one supervising Theatre Technician on site.	LB Hillingdon Resident Hourly Rate		Non-Resident Hourly Rate		
	Mon-Thu	Fri-Sun / Bank Hol	Mon-Thu	Fri-Sun / Bank Hol	
WINSTON CHURCHILL THEATRE*** Stage, Dressing Rms, Auditorium, Foyer, Kitchen and Lounge/Bar area	£195.50	£275.50	£261.50	£377.50	
WINSTON CHURCHILL LOUNGE ONLY available when stage is not in use includes one Duty Officer	£148.00		£180.50		
COMPASS THEATRE*** Stage, Dressing Rms, Auditorium plus non-exclusive use of Foyer and Bar Area	£146.50	£176.00	£187.00	£220.50	
COMPASS STUDIO / ICKENHAM HALL	As listed below PLUS Duty Manager hourly rate				
OPEN-AIR BARRA HALL PARK	£33.50		£41.50		<i>Min. 4 hours hire, ending 30 mins before sundown.</i>
ADDITIONAL SPACES	LB Hillingdon Resident Hourly Rate		Non-Resident Hourly Rate		
	Mon-Thu	Fri-Sun / Bank Hol	Mon-Thu	Fri-Sun / Bank Hol	
COMPASS AUDITORIUM: As a 'plain room' - no dressing rooms, stage lights, PA, equipment etc.	£98.00		£139.50		
COMPASS LONG ROOM**	£36.50	£42.50	£43.50	£50.00	
COMPASS OAK, TATE** or DRAWING ROOM**	£30.00	£36.00	£33.50	£41.50	
COMPASS STUDIO	£30.00	£48.50	£33.50	£55.00	
COMPASS GROUNDS	Price on application, depending on activity.				
PENALTIES	LB Hillingdon Resident		Non-Resident		
EXTRA HOURS (excl. staffing cost) Where hire exceeds times booked with no prior agreement in writing from artsvenues@hilligndon.gov.uk	£282.00		£398.00		
EXTRA CLEANING Where hire results in more than usual cleaning necessary before venue can be used again.	£166.00		£265.00		
SERVICE CHARGES	LB Hillingdon Resident Hourly Rate		Non-Resident Hourly Rate		
	Mon-Thu	Fri-Sun / Bank Hol	Mon-Thu	Fri-Sun / Bank Hol	
STAFF: Duty Managers, Bar Tenders, Ushers or Stewards, Theatre Technicians (where required for technical operation or set-up time, outside of hired hours) all charged per hour, per person with minimum of 6-weeks' notice required.	£32.00	£38.50	£37.00	£48.50	

Hire Rates for SOCIAL / PRIVATE / COMMERCIAL use, 2026-27 cont.

Promoting Events Through LB Hillingdon Theatres

FREE advertising: Show page with image on council website, incl. booking link.

PAID advertising, £250: added to final venue booking costs and includes: Listing in e-newsletters and Hillingdon People, social media posting, print listing in Hillingdon People magazine with image.

Full details, deadlines and artwork specifications can be found at: www.pre.hillingdon.gov.uk/theatres/putting-show/3

TICKETING

BOX OFFICE COMMISSION: on tickets sold via Hillingdon Box Office	10% of take + VAT, minimum £1.60 per ticket	15% of take + VAT, minimum £2.50 per ticket
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MUSIC USE

Public Performing Licencing / Performing Rights Society. Where music - live or pre-recorded, featured or incidental - makes up **OVER 50%** of the show, not covered by Grand Rights.

3.5% of gross box office take + VAT, *including* admission income taken by hirer

Public Performing Licencing / Performing Rights Society Where music - live or pre-recorded, featured or incidental - makes up **UNDER 50%** of the show, not covered by Grand Rights.

0.5% of gross box office take + VAT, *including* admission income taken by hirer

EQUIPMENT, LIGHTS, FX

	LB Hillingdon Resident		Non-Resident	
	per day	per week	per day	per week
Ceiling Mounted Bright Projector	£182.50	£397.50	£199.00	£439.00
Hand Held Microphone - Winston Churchill, each	£17.00	£66.50	£17.00	£66.50
Lapel Mics - Winston Churchill, each	£25.00	£83.00	£25.00	£83.00
Wired Vocal Mic, each	£17.00		£17.00	

Fixed cost for hires of 1-7 days

Generic Lighting and Basic FX	Included in hourly hire rate	Consumables	POA
Band 10 Lighting and FX	£17.00	Portable Projector	LBH Res £124.50 / Non-Res £149.50
Band 20 Lighting and FX	£33.50	Photocopies (each)	£1.00
Band 30 Lighting and FX	£50.00		
Band 40 Lighting and FX	£66.50		
Band 50 Lighting and FX	£83.00		
Band 70 Lighting and FX	£116.00		