

Hire Rates for SOCIAL / PRIVATE / COMMERCIAL use, 2025-26

These rates apply to those using: **Compass Theatre** in Ickenham, **Winston Churchill Theatre** in Ruislip, **Open-Air Theatre** at Barra Hall Park in Hayes, under the following criteria:

- > SOCIAL functions
- > PRIVATE performances
- > PUBLIC performances produced by commercial organisations

Valid until 31/03/2026. Charges include VAT, where applicable, unless otherwise stated. Spaces marked** are not accessible by wheelchair or those with limited mobility. Hillingdon Resident rates apply only where hirer's contact and invoicing address is within the London Borough of Hillingdon. Prices listed are PER HOUR unless otherwise indicated.

DEPOSIT		LB Hillingdon Resident Hourly Rate		Non-Resident Hourly Rate	
Confirms the hire but NOT included in hire cost. Returned 6-weeks after event or retained if event is cancelled or results in damage. Full Terms and Conditions apply.					
Compass Theatre, Winston Churchill Theatre				£500.00	
Rooms in Ickenham Hall, Compass Studio, Barra Hall Open-Air Theatre, Winston Lounge				£100.00	
MAIN VENUE: Min. hire 4 hours. Basic hourly rates + other applicable charges as listed. Includes one supervising Duty Officer and one supervising Theatre Technician on site.		LB Hillingdon Resident Hourly Rate		Non-Resident Hourly Rate	
		Mon-Thu	Fri-Sun / Bank Hol	Mon-Thu	Fri-Sun / Bank Hol
WINSTON CHURCHILL THEATRE Stage, Dressing Rms, Auditorium, Foyer, Kitchen and Lounge/Bar area		£178.00	£250.50	£238.50	£343.50
WINSTON CHURCHILL LOUNGE ONLY available when stage is not in use		£163.00		£178.00	
COMPASS THEATRE Stage, Dressing Rms, Auditorium plus non-exclusive use of Foyer and Bar Area		£133.00	£160.50	£171.00	£200.00
COMPASS STUDIO / ICKENHAM HALL		As listed below PLUS Duty Manager hourly rate			
OPEN-AIR BARRA HALL PARK		£31.00		£38.00	
<i>Min. 4 hours hire, ending 30 mins before sundown.</i>					
ADDITIONAL SPACES		LB Hillingdon Resident Hourly Rate		Non-Resident Hourly Rate	
		Mon-Thu	Fri-Sun / Bank Hol	Mon-Thu	Fri-Sun / Bank Hol
COMPASS AUDITORIUM: As a 'plain room' - no dressing rooms, stage lights, PA, equipment etc.		£89.00		£119.50	
COMPASS LONG ROOM**		£33.00	£38.00	£39.00	£45.00
COMPASS OAK, TATE** or DRAWING ROOM**		£27.00	£32.00	£30.00	£38.00
COMPASS STUDIO		£27.00	£44.00	£30.00	£50.00
COMPASS GROUNDS		Price on application, depending on activity.			
PENALTIES		LB Hillingdon Resident		Non-Resident	
EXTRA HOURS (excl. staffing cost) Where hire exceeds times booked with no prior agreement in writing from artsvenues@hillingsdon.gov.uk		£256.00		£361.00	
EXTRA CLEANING Where hire results in more than usual cleaning necessary before venue can be used again.		£151.00		£241.00	
SERVICE CHARGES		LB Hillingdon Resident Hourly Rate		Non-Resident Hourly Rate	
		Mon-Thu	Fri-Sun / Bank Hol	Mon-Thu	Fri-Sun / Bank Hol
STAFF: Duty Managers, Bar Tenders, Ushers or Stewards, Theatre Technicians (where required for technical operation or set-up time, outside of hired hours) all charged per hour, per person with minimum of 6-weeks' notice required.		£29.00	£35.00	£36.00	£44.00

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PUBLICITY

BRONZE PACKAGE: listed in LBH Event E-News, Hillingdon People Magazine, and on Discover.hillingdon.gov.uk/theatres	£96.75 + VAT	£118.28 + VAT
SILVER PACKAGE: listed in LBH Event E-News, Hillingdon People Extra E-News, boxed listing + image in Hillingdon People magazine, posted on LBH Social Media, and a page on Discover.hillingdon.gov.uk/theatres	£129.00 + VAT	£157.70 + VAT
GOLD PACKAGE: page on Discover.hillingdon.gov.uk/theatres + banner ad, listing in LBH Events E-news + image, listing + banner ad in Hillingdon People Extra E-News, boxed listing + ad in Hillingdon People magazine, and 2 x Social Media posts	£161.25 + VAT	£197.13 + VAT

TICKETING

BOX OFFICE COMMISSION: on tickets sold via Hillingdon Box Office	10% of take + VAT, minimum £1.45 per ticket	15% of take + VAT, minimum £2.30 per ticket
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MUSIC USE

Public Performing Licencing / Performing Rights Society. Where music - live or pre-recorded, featured or incidental - makes up OVER 50% of the show, not covered by Grand Rights.	3.5% of gross box office take + VAT, <i>including</i> admission income taken by hirer
Public Performing Licencing / Performing Rights Society. Where music - live or pre-recorded, featured or incidental - makes up UNDER 50% of the show, not covered by Grand Rights.	0.5% of gross box office take + VAT, <i>including</i> admission income taken by hirer

EQUIPMENT, LIGHTS, FX

	LB Hillingdon Resident		Non-Resident	
	per day	per week	per day	per week
Ceiling Mounted Bright Projector	£166.00	£362.00	£181.00	£399.00
Hand Held Microphone - Winston Churchill, each	£15.00	£60.00	£15.00	£60.00
Lapel Mics - Winston Churchill, each	£23.00	£75.00	£23.00	£75.00
Wired Vocal Mic, each	£15.00		£15.00	

Fixed cost for hires of 1-7 days

Generic Lighting and Basic FX	Included in hourly hire rate	Consumables	POA
Band 10 Lighting and FX	£15.00	Portable Projector	LBH Res £113 / Non-Res £136
Band 20 Lighting and FX	£30.00	Photocopies (each)	£1.00
Band 30 Lighting and FX	£45.00		
Band 40 Lighting and FX	£60.00		
Band 50 Lighting and FX	£75.00		
Band 70 Lighting and FX	£105.00		